

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
TALENT IRRIGATION DISTRICT  
OCTOBER 14, 2025**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in regular session at the office of the district located at 104 West Valley View Road, Talent, Oregon, on the above date. President Winters called the board meeting to order at 7:00 a.m.

**ROLL CALL:** Manager Derry

**PRESENT:** Mike Winters ----- President  
Jeff Hogan ----- Vice President  
Jeff Bohn ----- Director  
Wanda Derry ----- Manager/Secretary  
Sharee Burns ----- Executive Director  
Bo Bergren ----- Dam Operator  
LoraLee Howland ----- Administrative Assistant

**VISITORS:** Patty Holman ----- City of Ashland Water User

**MINUTES OF THE REGULAR AND EXECUTIVE BOARD MEETINGS OF SEPTEMBER 2, 2025,  
AND THE BUDGET MEETINGS OF SEPTEMBER 3, 2025, AND SEPTEMBER 8, 2025**

The minutes of the Regular and Executive board meetings of September 2, 2025, and the Budget meetings of September 3, 2025, and September 8, 2025, were considered. Director Bohn made a motion to approve the minutes as presented, and the motion was seconded by Vice-President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion. The board members, Manager Derry and Executive Director Burns signed the minutes.

**AUGUST CLAIM SHEET TOTALING \$483,078.16**

The Board reviewed the Claim Sheet for August for check numbers 3867 through 3928 and the itemized list of Visa charges for the month. The total Claim Sheet amount of \$483,078.16, less the exceptional items of \$249,968.63, leaves a Claim Sheet balance of \$233,109.53 for the regular expenses for the month.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for August as presented. The motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion. Both President Winters and Manager Derry signed the claim sheet.

**FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS  
RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR  
AUGUST 2025**

Manager Derry stated that the budget should be 92% for the month of August; the Income is 111% and Expenses are 84%.

### **WATER SUPPLY**

Manager Derry stated we shut down our system on Monday September 29th. RRVID shut their water supply off from Emigrant on September 15th. MID continued running their Emigrant supply until October 1<sup>st</sup>, which is when both MID and RRVID shutdown for the season.

It was a successful season, and we have a good supply, 59%, of water to carry over to next year. If we have a decent winter, we should be able to fill all 3 reservoirs.

The water supply numbers as of this morning are:

Howard Prairie	47,299 acre feet or 79%
Hyatt Lake	11,571 acre feet or 71%
Emigrant Lake	9,079 acre feet or 21%
Total	67,949 acre feet or 59%

MID ended the season with 1,495.16 acre feet and RRVID ended with 2,345.52 acre feet in Emigrant.

### **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON)**

#### **Patty Holman - City of Ashland Water User**

She asked if more infrastructure could be built to store more water during years when water will spill from the lakes, and what can be done to make the district more efficient. She does not like seeing water run down Bear Creek. Manager Derry stated that all the water in the Rogue Basin is already allocated. The district would not be able to get water rights for the storage of additional water. President Winters stated that because the district was previously quitclaimed to the Bureau of Reclamation, it is very difficult to make any type of larger improvements to the system. The Bureau oversight dramatically slows down the process of any projects.

### **CREW WORK REPORT AND EQUIPMENT REPAIRS**

A copy of the crew report was supplied to the Board. Manager Derry briefly reviewed some of the work that was accomplished, which included the following:

1. A new ditch rider was trained for the Ashland Main Canal.
2. Moss removal was completed on the Talent Main Canal.
3. Multiple repairs were completed on all canals.
4. Completed mapping the entire Ashland Main Canal, and the Talent Main Canal is almost completed.
5. Raised the bank in several areas on the East Main Canal.
6. Cut the bank on the Talent Main Canal on Independence School Road.
7. Shut off Howard Prairie and Hyatt Dams and ramped Emigrant down to 3 CFS as required by the Bi-Op.
8. Repaired the Barnett Pressure Line.
9. Performed hand augers.

## **UPDATE ON RBWUC, INC. ISSUES**

The bills provide more details on each item. Because these are attorney-client privileged topics, the following statements are very general.

### **General**

Preliminary review of Administrative Hearings remand documents.

Jordan Ramis invoice through August 31, 2025,  $\$90 \div 3 = \$30$  per district

### **Adjudication**

Continue to monitor the Adjudication process and discuss procedural status.

Jordan Ramis invoice through August 31, 2025,  $\$45 \div 3 = \$15.00$  per district

### **Biological Opinion**

Participate in monthly status calls with Reclamation.

Jordan Ramis invoice through August 31, 2025,  $\$455 \div 3 = \$151.67$  per district

**The district's one-third of the invoices total \$196.67**

## **RESOLUTION CANCELING ELECTION AND PRESENT ORIGINAL CERTIFICATE OF ELECTION TO JEFF BOHN**

The deadline for filing Nomination Petitions was Friday, September 26, 2025, at 3:00 p.m. Jeff Bohn was the only person to file a valid nominating petition for the position on the Board. Therefore, there is no need to hold an election on Wednesday, November 12, 2025.

President Winters made a motion to approve signing the resolution to cancel the election. Vice President Hogan seconded. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion and signed the resolution.

The Original Certificate of Election was signed by Manager Derry and authenticated with the Seal of the Board and was presented to Jeff Bohn.

## **SIGN ANNUAL RESOLUTION OF CHARGES FOR THE 2025-2026 FISCAL YEAR BUDGET**

A copy of the 2025-2026 Final Budget, as approved by the Board at the September 8<sup>th</sup> Budget meeting, and a copy of the Resolution of Charges for the 2025-2026 Fiscal Year were provided. The fee increases in the budget are \$5 per acre, from \$64 to \$69, and \$35 on the Account Charge per tax lot, from \$150 to \$185. No other fees were increased.

Director Bohn made a motion to approve the budget resolution, Vice President Hogan seconded. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion and signed the resolution.

## **REVIEW LIST OF DELINQUENT ACCOUNTS THAT WILL BE MAILED A LIEN LETTER IN EARLY OCTOBER AND LIENS PLACED ON THEIR PROPERTY ON NOVEMBER 19<sup>TH</sup> IF THEIR ACCOUNT IS NOT PAID BELOW A BALANCE OF \$50. ALSO APPROVE AND SIGN THE RESOLUTION FOR DELINQUENT WATER USER ACCOUNTS**

The Board was supplied with a list of the patrons that were mailed a lien letter in early October stating that a lien will be placed on their property November 19<sup>th</sup> if their accounts are not paid below \$50. The total number of accounts on the list as of October 1<sup>st</sup> are 105 and the total dollar

amount outstanding is \$47,028.54. (This list will change before the filing of liens as more payments are received.)

We charge \$335 for every lien placed on a property to cover the county recording fees and our costs for preparing, recording, and eventually releasing the lien.

For comparison, the numbers for the past several years are as follows:

2024	101 accounts	\$42,339.17			
2023	79 accounts	\$32,956.72			
2022	100 accounts	\$40,022.91			
2021	69 accounts	\$26,026.92			
2020	No liens were filed due to the Alameda Fire				
2019	100 accounts	\$32,865.36	2014	146 accounts	\$48,439.95
2018	81 accounts	\$26,771.18	2013	131 accounts	\$44,584.79
2017	84 accounts	\$25,829.38	2012	166 accounts	\$49,651.88
2016	91 accounts	\$27,892.56	2011	155 accounts	\$60,705.15
2015	144 accounts	\$45,222.68	2010	141 accounts	\$51,471.30

Director Bohn made a motion to approve the Resolution for Delinquent Water User Accounts, Vice President Hogan seconded. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion and signed the resolution.

#### **UPDATE ON THE EPA REIMBURSEMENT REQUEST PHASE 1 OF THE BILLINGS SIPHON PROJECT**

Executive Director Burns told the Board that on September 22, 2025, we received from EPA our first reimbursement payment on the Billing Siphon East Canal project in the amount of \$367,234.57. Now that payment and EPA processes are running more smoothly, we will request the remaining portion of our expensed grant funds.

The next step will be getting updated bids through Oregon Buys for the inspection of the Billings Siphon. This must be done because according to EPA guidelines, if more than a year has passed since the original bids were received, new bids must be sought.

Director Bohn asked Executive Director Burns for a breakdown of administrative charges that were included in the reimbursement request, which she will provide. In addition, Director Bohn asked if the civil work has been completed and Executive Director Burns stated that it has not been completed. She stated that the district should now move forward with getting that work done.

Executive Director Burns asked the Board if they would consider using a portion of the remaining EPA funds to shotcrete large sections of the East Main Canal. This would conserve water, help with water seepage and reduce O & M. The idea would be to line as much of the canal as possible down to the Port of Entry. There are sections of the canal where there are access issues with concrete trucks. Executive Director Burns stated that she has spoken with Amy Williams at EPA and Amy believes the district can move forward with shotcreting if our prep work stays within the canal prism. The concern with the EPA funds is if they are not utilized in a timely manner, they could potentially be lost. In addition, trying to move forward with piping the canal has proven to be a very time-consuming endeavor. The Board authorized Executive Director Burns to move forward with investigating the idea of shotcreting sections of the East Canal.

### **PARTS PURCHASE FOR #444, THE 2017 AUGER MACHINE**

The auger machine has been broken down for several weeks now. The only place we were able to find the parts needed to fix the machine are from SWS (Street Waste Sewer) out of Tacoma, Washington. A copy of the draft purchase order showing most of the parts needed was provided. There are 3 more items not listed on the purchase order for which we do not have costs. The estimated cost of purchasing all the items will exceed just over \$25,000.

President Winters had called the company we purchased the auger from, and they told him this type of auger machine is hard to find because almost everyone has gone to a jet rodder, which is a more expensive machine.

Director Bohn made a motion to approve the purchase. Vice President Hogan seconded. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion.

### **INFORMATIONAL**

The Howard Prairie Roofing project is scheduled for October 23<sup>rd</sup> or 24<sup>th</sup>.

### **Equipment/Vehicle Maintenance Software Implementation**

Executive Director Burns provided a summary of the Equipment Maintenance Program. She explained that daily checklists have been distributed to the crew for each piece of equipment and that it has already been productive in catching low hydraulic fluid that could have caused damage to one of the small excavators. The program also tracks all needed maintenance in accordance with the user manuals. Each month the Board will be supplied with a document that shows what maintenance needs to be performed on the equipment for that month; what maintenance was performed and what future maintenance is coming up.

### **Maintenance Scheduling Software Implementation**

Executive Director Burns demonstrated the Smart Sheet Software List of O&M projects. She stated that we will be able to use the software to prioritize and assign work to the employees on at least a weekly basis, and eventually on a multiple week basis. The list will be used year around to improve crew efficiency and increase productivity.

### **Shotcrete job at 360 Belmont on the Talent Canal**

The district went out to bid for 720 lineal feet of shotcrete for the area of the Talent Canal between Talent Avenue and Belmont Road. We sent the bid request to 3 companies, however, the only company to respond was Robinson Concrete Pumping out of Roseburg. The price for regular shotcrete came in at \$69.44 per lineal foot. This company also has an additive called Crystalline which is a waterproofing and integrity add-mix that is guaranteed for 70 years. The additional cost for this additive is about \$30 per lineal foot more than regular shotcrete. The Board asked for more information on this additive and suggested contacting Robinson Concrete Pumping to find out if they could do a test section with this product so we can see how it holds up. Staff will contact them to find out if this is possible.

### **Discussion with the Contracts Section of the Bureau of Reclamation**

Executive Director Burns asked the Board for authorization to contact the contracts section of the Bureau to discuss questions she has on the district's acreage as it relates to our contracts. The Board unanimously authorized her to make contact.

## ANNOUNCEMENT TO START EXECUTIVE SESSION

The Talent Irrigation District will now meet in Executive Session held pursuant to ORS 192.660(2)(a) "to consider the employment of a public officer, employee, staff member, or individual agent."

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. At the end of the executive session, we will return to the open session and welcome the audience back into the room.

The regular board meeting was adjourned at 8:30 a.m. and the Executive Session was called to order.

The Executive Session adjourned and returned to the General Session at 9:21 a.m.

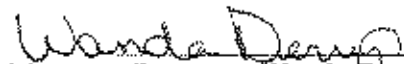
The Board was updated on previous and current employment issues and there were no decisions to be addressed following the Executive Session.

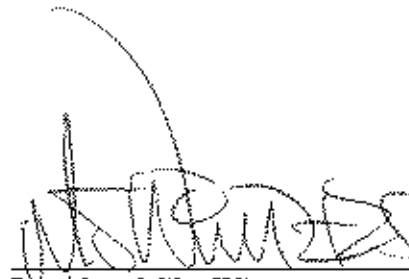
There being no other business to come before the Board, President Winters adjourned the regular meeting at 9:23 a.m.

Official Minutes:      Approved as presented:   X    
                                    Approved as amended:             
(If marked here, see minutes of the next meeting for text of amendment(s).)

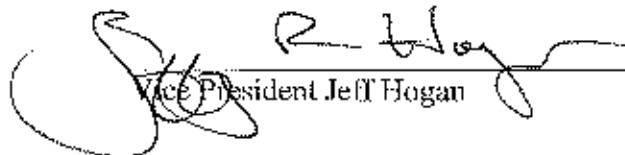
DATE: November 4, 2025

ATTEST:

  
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Manager-Secretary Wanda Derry

  
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President Mike Winters

  
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Executive Director Sharee Burns

  
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Vice President Jeff Hogan

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Director Jeff Bohn  
Constituting the Board of Directors  
of Talent Irrigation District