

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
TALENT IRRIGATION DISTRICT  
NOVEMBER 4, 2025**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in regular session at the office of the district located at 104 West Valley View Road, Talent, Oregon, on the above date. President Winters called the board meeting to order at 7:00 a.m.

**ROLL CALL:** Manager Derry

**PRESENT:** Mike Winters ----- President  
 Jeff Hogan ----- Vice President  
 Jeff Bohn ----- Director (by phone)  
 Wanda Derry ----- Manager/Secretary  
 Sharce Burns ----- Executive Director  
 Bo Bergren ----- Dam Operator

**VISITOR:** John Funke ----- Water User at 585 W. Valley View Rd.  
and Green Springs Power Plant Operator

**MINUTES OF THE REGULAR AND EXECUTIVE BOARD MEETING OF OCTOBER 14, 2025**

The minutes of the Regular and Executive board meetings of October 14, 2025, were considered. Director Bohn made a motion to approve the minutes as presented, and the motion was seconded by Vice-President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion. The President Winters, Vice President Hogan, Manager Derry and Executive Director Burns signed the minutes.

**SEPTEMBER CLAIM SHEET TOTALING \$362,700.03**

The Board reviewed the Claim Sheet for September for check numbers 3929 through 4001 and the itemized list of Visa charges for the month. The total Claim Sheet amount of \$362,700.03, less the exceptional items of \$181,613.95, leaves a Claim Sheet balance of \$181,086.08 for the regular expenses for the month.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for September as presented. The motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn each voted in favor of the motion. Both President Winters and Manager Derry signed the claim sheet.

**FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS  
RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR  
SEPTEMBER 2025**

The budget should be 100% for the month of September; the Income is 113% and Expenses are 108%. We will not know the exact numbers until all of the yearend adjustments are made and the audit is complete.

## **WATER SUPPLY**

The water supply numbers as of this morning are:

Howard Prairie	47,179 acre feet or 78%
Hyatt Lake	11,648 acre feet or 72%
Emigrant Lake	<u>7,936 acre feet or 20%</u>
Total	66,763 acre feet or 58%

Manager Derry explained that because we are in an average water year per the 2012 Bi-Op. The flow release from Emigrant increased from 3 cfs to 6 cfs effective November 1<sup>st</sup>. Effective December 1<sup>st</sup>, it will increase again to 10 cfs where it will stay until March, or until we enter a high-water year, then it will increase to 12 cfs until April. The Board asked if there is anything the district can do to get these amounts reduced and Manager Derry stated there is none. When the Bi-Op was developed, NMFS wanted significantly higher flows but the district, working together with the Bureau was able to negotiate these lower flows.

## **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON)**

None

## **CREW WORK REPORT AND EQUIPMENT REPAIRS**

A copy of the crew report was supplied to the Board. Manager Derry briefly reviewed some of the work that was accomplished, which included the following:

1. Clean debris off the entire East Canal Road and banks to clear it so mowers can run without worry next year. We hauled 7 trailer loads of debris to the dump.
2. Started mapping the East Canal
3. Replace multiple road gates and rehung those that would not swing easily
4. Removed multiple unused headgates on the Talent Canal
5. Replaced several valves that have been leaking for years
6. Prepped the shotcrete site from Talent Avenue to Belmont Road

## **UPDATE ON RBWUC, INC. ISSUES**

### **Biological Opinion**

Discuss update with Reclamation and discuss upcoming Fourmile tour.

Jordan Ramis invoice for 9/30/2025 –  $90 \div 3 = \$30$  per district

### **Adjudication**

Review claims, new judge case assignment and miscellaneous legal proceedings.

Jordan Ramis invoice for 9/30/2025 -  $\$675 \div 3 = \$225$  per district

### **Water Right Regulation**

Review information on sharing conceptual headgate design memorandum. Participate in Fourmile Lake tour with legislators, staff, RBWUC, Inc. and district board members.

Jordan Ramis invoice for 9/30/2025 -  $\$4,725 \div 3 = \$1,575$  per district

**The total of all three attorney invoices is \$1,830**

## **PRELIMINARY APPROVAL OF NEW WATER RIGHT TRANSFER 25-4**

25-4	<b>FROM: Timothy Heisterman</b>	<b>38-1W-01 201</b>	<b>2.90 acres</b>
	625 Cliffside Dr., Medford 97504	<b>38-1W-02 200</b>	<b>1.10 acres</b>
	<b>TO: Jani Rene Rollins</b>	<b>39-1W-01 100</b>	<b>4.00 acres</b>
	670 Cliffside Dr., Medford 97504		

Manager Derry stated the first transfer to the Rollins property was our Transfer 23-1 where she transferred 2 acres from Darrell Breckel to this tax lot. She has now bought an additional 4 acres of water rights from Darrell and is placing them on each side of the original 2 acres. The point of delivery is the same, with there being a private pump station and private irrigation line from the East Canal to this property. The property is within the district boundary. The reason the "from" land is from Heisterman instead of Breckel is because he sold the property prior to getting the transfer paperwork into the office. Manager Derry stated that she does not have any issues with approving this additional 4 acres.

Following a short discussion, a motion was made by Director Bohn to give preliminary approval to this transfer. The motion was seconded by Vice President Hogan and unanimously passed. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion.

#### **RESOLUTION TO DECLARE SURPLUS PROPERTY AND AUTHORIZE ITS SALE**

The Board was supplied with a copy of the resolution to Declare Surplus Property and Authorize the Sale of said property. To comply with the State's Public Contract Rules, this resolution must be made for any property that the district wants to sell or dispose of. The dollar amounts listed on the resolution are the minimum amount the items can be sold for (as listed in the 2025-26 Budget). Manager Derry was not sure if the Board wanted these items sold outright, or at auction. The resolution is written to cover both procedures. She stated we can try to sell them outright first by posting them on our website or some other place and if they do not sell, we can take them to auction in March. This decision is up to the Board.

The amounts listed below are the minimum amounts the items can be sold for, but we will try to get the most possible money out of them. However, if we sell them at auction, we cannot put a minimum bid on the items.

- |                                  |          |
|----------------------------------|----------|
| 1. # 53 – 2011 Ford F-150 pickup | \$ 5,000 |
| 2. #312DL – 2009 Cat Excavator   | \$30,000 |

The Board wants both items to be posted for sale now, and if they do not sell, we can consider selling them at auction in March.

A motion was made by Director Bohn to approve the resolution as presented. The motion was seconded by Vice President Hogan and unanimously passed. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion.

#### **RANDOM REVIEW OF ACCOUNTS PAYABLE BY DIRECTOR BOHN**

This item was postponed due to Director Bohn attending the meeting by telephone today.

#### **INFORMATIONAL**

##### **Government Shutdown**

Executive Director Burns stated that due to the government shutdown, there are no updates on issues involving EPA, NRCS, and BOR.

Executive Director Burns gave the Board the following breakdown of additional funds to be requested from EPA once the government opens:

Administration cost breakdown for the EPA grant 03/01/2025- 09/30/2025.

Personnel	\$13,715.02
Fringe Benefits	\$10,717.53
Indirect Cost Share 15%	\$ 8,017.66
<b>Total</b>	<b>\$ 32,450.19</b>

Total administrative cost breakdown through 09/30/2025:

Personnel	\$51,496.44
Fringe Benefits	\$36,281.63
Indirect Cost Share 15%	\$55,917.83
<b>Total</b>	<b>\$ 143,695.90</b>

**The next invoice to EPA will total: \$61,468.72** (this includes administrative costs 03/01/25-09/30/25 and the last 3 invoices from Lyasco).

#### **Reposting of Billings Siphon RFP and Civil Work**

President Winters brought up the fact that the Billings Siphon ran this year with no leaks. Executive Director Burns stated that there were no water issues around the Port of Entry due to the Imperitas (City of Ashland) Property not being irrigated this year. She also stated the Bureau inspection showed that the siphon is in better shape than we had hoped. Executive Director Burns proposed we consider using grant dollars towards Shotcreting a large portion of the East Canal utilizing the dollars towards efforts that will help reduce seepage and assist with vegetation mitigation reducing overall water loss. The Board discussed whether to move forward with reposting the RFP and having the Civil work done or postponing this work and use the EPA funds for shotcreting the East Canal and potentially other items. President Winters stated that in addition to the shotcrete work, maybe the district could look toward updating the existing SCADA system that would allow water adjustments to be done remotely from the office. Right now, the reimbursement from EPA on grant funds is working and we should not have any issues once the government opens.

Following a short discussion a motion was made by Director Bohn not to repost the RFP and not to proceed with the civil work at this time. The district will concentrate on utilizing the grant funds for shotcrete and SCADA equipment upgrades and installations.

#### **Belmont Shotcrete Job**

The contractor visited the job last Friday with President Winters. After the contractor left he called the office and explained that in the original bid he gave us, he did not total the dollar amounts on the bid sheet. Everything he listed was the separate amounts that needed to be added together to come up with the total cost. Executive Director Burns stated that she had three conversations with Rob Robinson, the owner of the Shotcrete company, as well as one with his bookkeeper questioning the low cost of the project and was told the amounts were correct. In recognition of their error, in comparing what the district has paid for previous shotcrete contractors, the increased amount of the bid is still cheaper than we have paid in the past. So, we approved of the job at what we thought was a total cost of \$62,946 when in fact the total cost should have been \$112,942.80. Included in this cost is the expansion of approximately another 100 lineal feet of shotcrete to go from the bridge on Talent Avenue to the bridge on Belmont.

Executive Director Burns confirmed with Ashley Foster from Kryton that they will be supplying the admixture to 8 yards of the shotcrete at no cost to the district as a trial run of their self-healing product that has a 50-year warrantee of no leaks.

Director Bohn stated that it is important that this job get completed as soon as possible. Following discussion, a motion was made by Director Bohn to authorize moving forward with the job at a cost of \$112,942.80. The motion was seconded by Vice President Hogan and unanimously passed. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion.

### **Equipment Maintenance**

Executive Director Burns stated that we continue to work towards getting all equipment on a regular maintenance schedule. It was discovered that essentially all equipment is due for hours/use required maintenance, therefore, we are working on a rotating schedule to bring all equipment up to date over the next several months. Obviously, all the equipment cannot be taken out of service at the same time to get serviced. A copy of the document developed for this program was provided to the Board. The Board liked the document and thought this was a good start at taking proper care of our equipment.

### **O&M Work Completed**

The Board was supplied with a copy of the spreadsheet from our new O&M tracking program called Smartsheet which lists all jobs completed in October. The list shows that the crew has made a lot of headway on items on the Maintenance List developed at the end of the irrigation season. There is a lot more work to be done but things are so much more organized this year than in years past. Executive Director Burns stated that crew efficiency, cross training, equipment allocation and staff time management have greatly improved. She also states the crew has been very receptive to this program, that they are communicating as a team and working together better than they ever have.

### **Discussion with the Contracts Section of the Bureau of Reclamation**

Executive Director Burns let the Board know that she left a message for the contracts person to call her back. She was able to confirm that this person is working, even with the government shutdown. She has not heard back from this person currently.

### **Auger Parts Order**

Last month Manager Derry supplied the Board with a quote for the needed parts for the auger machine with an estimated cost of just over \$25,000. When she went to place the order, the vendor found out that they severely misquoted one of the items, bringing the total cost down to \$8,649.88 plus shipping. This is a savings of \$16,350.12 plus whatever shipping comes out to.

### **OWRC Annual Conference**

Manager Derry let the Board know that the annual conference will be held starting Monday afternoon, December 1<sup>st</sup> through Wednesday December 3<sup>rd</sup> in Hood River. The cost is \$510 per person plus lodging. If anyone is going, it's important to get rooms reserved as soon as possible, or you may not be able to stay at the motel where the meetings are held.

The Board decided that they will not be attending. They discussed what office staff should attend. Executive Director Burns stated that Brian Hampson from RRVID told her a while ago that she should attend if she wants to begin networking with others around the state. President Winters stated that Executive Director Burns should attend the conference. The Board agreed with her to attend the conference.

### **December Board Meeting Date**

Manager Derry asked the Board if they wanted to change the December board meeting date from the 2<sup>nd</sup> to another date since Executive Director Burns will be in Hood River. Director Hogan stated that if we put it off another week, Executive Director Burns will be able to give them a report of the conference. It was the unanimous decision of the Board to hold the December board meeting on Tuesday, December 9<sup>th</sup> at 7:00 a.m.

### **Medford Chamber of Commerce Meeting**

The district received a call from the Medford Chamber asking to have someone attend the meeting to discuss the "State of the Irrigation Districts" at their October 29<sup>th</sup> meeting. The call came in on short notice, and Brian Hampson could not make the meeting as he was going to be out of town. Manager Derry asked the Chamber contact person to change the meeting date, and he told her he could not do that because the other invitees (not the irrigation districts) already agreed to the meeting. Executive Director Burns attended the meeting along with Bryan Baumgartner, Board Member from RRVID and Matt Borman, Board Member from MID. All three attendees spoke about their districts. The Chamber attendees were impressed with the presentations.

### **ANNOUNCEMENT TO START EXECUTIVE SESSION**

The Talent Irrigation District will now meet in Executive Session held pursuant to ORS 192.660(2)(a) "to consider the employment of a public officer, employee, staff member, or individual agent."

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. At the end of the executive session, we will return to the open session and welcome the audience back into the room.

The regular board meeting was adjourned at 7:55 a.m. and the Executive Session was called to order.

The Executive Session adjourned and returned to the General Session at 8:03 a.m.

The Board was updated on previous and current employment issues. There were no decisions to be addressed following the Executive Session.

There being no other business to come before the Board, President Winters adjourned the regular meeting at 8:03 a.m.


Official Minutes:      Approved as presented:      X\_\_\_\_\_

Approved as amended: \_\_\_\_\_

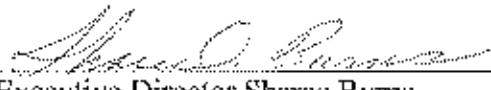
(If marked here, see minutes of the next meeting for text of amendment(s).

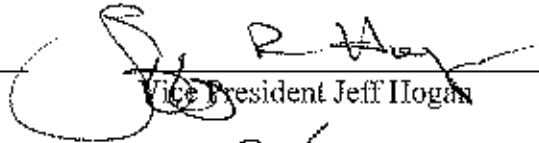
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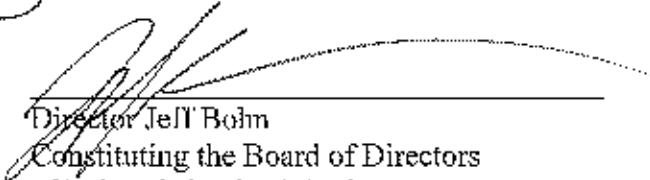
ATTEST:

  
\_\_\_\_\_  
Manager-Secretary Wanda Derry

\_\_\_\_\_  
President Mike Winters

  
\_\_\_\_\_  
Executive Director Sharee Burns

  
\_\_\_\_\_  
Vice President Jeff Hogan

  
\_\_\_\_\_  
Director Jeff Bohn  
Constituting the Board of Directors  
of Talent Irrigation District