

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
TALENT IRRIGATION DISTRICT  
MARCH 4, 2025**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in regular session at the office of the District located at 104 West Valley View Road, Talent, Oregon, on the above date. President Winters called the board meeting to order at 6:58 a.m.

**ROLL CALL BY:** Manager Derry

**PRESENT:** Mike Winters ----- President  
Jeff Hogan ----- Vice-President  
Jeff Bohn ----- Director  
Wanda Derry ----- Secretary/Manager  
Sharee Burns ----- Assistant Manager  
Bo Bergren ----- Dam Operator

**VISITOR:** Matt Borman ----- Bear Creek Orchard Manager/MID  
Board Member  
John Funke ----- Water User at 585 W. Valley View Rd.  
and Green Springs Power Plant  
Operator  
Ricky Clark ----- OSU Extension Service

**MINUTES OF THE REGULAR AND EXECUTIVE BOARD MEETINGS OF FEBRUARY  
4, 2025**

The Minutes of the Regular and Executive Session board meetings of February 4, 2025, were considered. Director Bohn made a motion to approve both minutes as presented, and the motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion. All board members and Manager Derry signed the minutes.

**JANUARY CLAIM SHEET TOTALING \$171,700.30**

The Board reviewed the Claim Sheet for January for check numbers 3390 through 3445 and the itemized list of Visa charges for the month. The total Claim Sheet amount of \$171,700.30, less the exceptional items of \$38,027.65, leaves a Claim Sheet balance of \$133,672.65 for the regular expenses for the month.

Manager Derry asked the Board if they had specific questions regarding the exceptional items and there were none.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for January as presented. The motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion. Both President Winters and Manager Derry signed the Claim Sheet.

### **FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR JANUARY 2025**

Manager Derry stated that the budget should be 33% for January; the Income is 9% and Expenses are 36%. There are some line items that are over budget, but others are under. The income has picked up significantly in February with patron payments.

### **WATER SUPPLY**

Manager Derry stated that the water supply is looking very good. The reservoir elevations as of yesterday are as follows:

Howard Prairie	34,633 acre feet
Hyatt Lake	9,658 acre feet
Emigrant Lake	28,588 acre feet
Total	72,879 acre feet or 63%

The system gained a total of 8,567 acre feet since the February 4<sup>th</sup> board meeting.

On February 7<sup>th</sup> Howard Prairie Base had 50 inches of snow. It is down to 34 inches today, but Dam Operator Bergren says the rain is compacting the snow and adding moisture to it. For comparison, on February 25, 2024, there was only 3" of snow at the Howard Prairie Base.

The results of the recent snow survey conducted by District employees show the Snow Water Equivalent (SWE) Percent of Median listed below for the following sites on the Joint System:

Deadwood Junction:	87%
Beaver Dam Creek:	95%
Howard Prairie:	51%

### **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON)**

**John Funke – Water User at 585 W. Valley View Rd. with .60 irrigated acre. John is also the Green Springs Power Plant Operator**

No comments.

**Matt Borman – Bear Creek Orchard Manager and Medford Irrigation District Board Member**

No comments.

**Ricky Clark – OSU Extension Service**

No comments.

**CREW WORK REPORT AND EQUIPMENT REPAIRS**

Manager Derry thanked Director Bohn for going to Reno to pick up the new Diamond C 12' dump trailer. President Winters stated that we really appreciate him taking the time to make the trip.

Manager Derry briefly reviewed the work that was accomplished along with maintenance performed, which includes the following:

The cleaning on the Ashland Canal will be finished either this week or on Monday.

2 excavators are cleaning on the upper East Canal and will be done this week. They will then be moved to the West Canal.

Cleaning will start next week on the Upper West and Fredericks canals. We did a walk through on the McDonald System and cut the trees that were laying across the canal. They will be moved with an excavator later.

**2003 TUCKER SNO-CAT REPAIRS**

Manager Derry stated that she spoke with each board member last week regarding the needed repairs to the Tucker Sno-Cat. After conversations with Tucker, we were instructed to take the machine to Dusty's Transmission who does all of Tucker's transmission work. Dusty's is rebuilding the transmission and the estimate for the repair is \$13,000. In addition, we have already purchased 1 new track for the machine and have now determined we need to purchase a second track. The machine has 2 rubber tracks on each side. The total cost for each track is \$7,078.03 making the total estimated cost \$27,156.06.

Director Bohn made a motion to approve the repairs and purchase of two tracks for the Tucker Sno-Cat. The motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion.

Director Bohn stated this machine is too small for what we are trying to do with it.

**FOLLOW UP ON THE TWO RECOMMENDATIONS THAT WERE INCLUDED IN RICK BREWSTER'S 2023-2024 AUDIT REPORT**

Manager Derry stated there were two recommendations in Rick's letter to the Board that was presented as part of the audit last month. The first is the District's depreciation schedule is kept in a program that is no longer supported. He recommended either getting educated on how to run the software or switch to a depreciation program that is current and supported.

Assistant Manager Burns stated that we have checked with the auditor's office and the outside bookkeeper, and they are looking into options for us to consider.

The second item he addressed is that the District's formula for the Capital Improvement Fund is no longer applicable. He recommends the Board review the formula for both the Capital Improvement and Equipment Replacement Funds. Manager Derry stated the recent purchases of new equipment exceed the amount of funds in the Equipment Replacement Fund.

To rectify this, Manager Derry prepared a resolution for the Board to review and sign which dissolves the Equipment Replacement Fund. District funds will now be held in the Capital Improvement Fund, except for other designated funds and undesignated funds. This is just a paper exercise because the money is already in one fund at the State Pool, so it is just a matter of internal policy.

Director Bohn made a motion to approve the above resolution as presented, and the motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion. All board members and Manager Derry signed the resolution.

### **UPDATE ON RBWUC, INC. ISSUES**

#### **General**

Prepare for and participate in the annual council meeting.

Jordan Ramis invoice through January 31, 2025,  $\$230 \div 3 = \$76.67$  per district

#### **Biological Opinion**

Participate in a monthly Bureau status call. The Bureau has not finished compiling the flow data they collected on Jenny Creek, so they do not have any information to share at this time.

Jordan Ramis invoice through January 31, 2025,  $\$915 \div 3 = \$305.00$  per district

#### **Adjudication**

Research and discussion on the Adjudication process as it moves through the courts in Klamath County.

Jordan Ramis invoice through January 31, 2025,  $\$4,762.50 \div 3 = \$1,587.50$  per district

#### **Water Right Regulation**

Review Fourmile regulation order from OWRD and update the petition for judicial review.

Jordan Ramis invoice through January 31, 2025,  $\$3,110.00 \div 3 = \$1,036.67$  per district

**The District's one-third total amount for all items is \$3,005.84**

### **SAIF WORKERS COMPENSATION PAYROLL AUDIT**

Manager Derry stated that for the past 20 years, the District's workers' compensation insurance was carried by Special Districts Insurance Services (SDIS), through a self-insured plan through Special Districts Association of Oregon. During this time, SDIS never performed an in-person audit. The bookkeeper completed the audit paperwork every July and returned it by email.

On July 1, 2023, SDIS transferred all workers compensation insurance over to SAIF and SAIF is in the process of auditing all the companies that were transferred from SDIS. On February 19<sup>th</sup> a SAIF representative came to the District and performed a payroll audit. We found out this is a requirement mandated by SAIF. They must audit employers who have their workers compensation insurance through them. The audits are completed two years in a row, and if you pass both audits, you will not be audited for the next 2 years. To pass an audit your fees paid to SAIF must be within 5% of the dollar amount that is determined by the audit. With that said, we are pleased to report that the District passed the audit. Our audit came out at 2% with an overpayment of \$288.39 which will be credited to our renewal premium for the new coverage year that begins on July 1, 2025.

### **EMPLOYEE'S REQUEST TO PURCHASE VEHICLE**

Manager Derry stated that our employee, Jesus Siordia Perez, has submitted a written request to purchase vehicle #57, the 2007 Chevy Colorado Pickup for \$350. This pickup has been on our list of surplus properties to sell since 2020; however, we kept using it as a spare vehicle. This year it was approved by the Board to be sold again for a minimum price of \$500. When Jesus asked me what we wanted for the truck I told him it would be posted for \$700 OBO, and he brought in the written offer of \$350. As noted on his offer, there are mechanical issues with the passenger side brakes locking up and not working, and a small transmission slip in first gear.

Manager Derry reminded the Board that several years ago, the Board decided that any equipment sold to employees had to be approved by the Board. Following a brief discussion, Director Bohn made a motion to approve the sale of the pickup for \$350 and the motion was seconded by Vice President Hogan. President Winters, Vice President Hogan and Director Bohn all voted in favor of the motion.

### **Informational**

#### **Eyasco Water Measurement Project Update**

The project is moving forward with our crew installing the infrastructure needed for the contractor to install the measuring equipment. We estimate this project will be completed the week of April 7<sup>th</sup>.

#### **Markovich Crossing**

The crossing installation was started on Friday, February 21, 2025, by Johnny Cat and is still in process. The District is closely monitoring the work to make sure that it meets the specifications that were agreed to in the engineers' drawing of the project. The District is also keeping the Bureau of Reclamation updated on the project.

#### **Employee Evaluations**

Manager Derry reported that employee evaluations have been completed.

## EXECUTIVE SESSION

### **ANNOUNCEMENT TO START EXECUTIVE SESSION**

The Regular Board meeting was adjourned at 7:27 a.m. and President Winters announced the Board will meet in **Executive Session held pursuant to ORS 192.660(2)(h)**, which allows the Board to meet in executive session to consult with counsel concerning the legal rights and duties of a public body regarding current litigation or litigation likely to be filed.

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. At the end of the executive session, we will return to the open session and welcome the audience back into the room.

The Executive Session adjourned and returned to the General Session at 8:38 a.m.

There being no other business to come before the Board, President Winters adjourned the meeting at 8:38 a.m.

Official Minutes:      Approved as presented:   X    
                                  Approved as amended: \_\_\_\_\_  
                                  (If marked here, see minutes of the next meeting for text of amendment(s).)

DATE: April 1, 2025

ATTEST:

Wanda Derry  
Wanda Derry, Secretary/Manager

Mike Winters  
Mike Winters, President

Jeff Hogan  
Jeff Hogan, Vice President

Jeff Bohn  
Jeff Bohn, Director  
Constituting the Board of Directors of  
the Talent Irrigation District