

**MINUTES OF THE ANNUAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
TALENT IRRIGATION DISTRICT  
JANUARY 7, 2025**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in an annual session at the office of the district located at 104 West Valley View Road, Talent, Oregon, on the above date. Mike Winters called the board meeting to order at 7:00 a.m.

**ROLL CALL BY:**                   Manager Derry

**PRESENT:**                   Mike Winters ----- President  
                                  Jeff Hogan ----- Vice-President  
                                  Jeff Bohn ----- Director  
                                  Wanda Derry ----- Secretary/Manager  
                                  Sharee Burns ----- Assistant Manager  
                                  Bo Bergren ----- Dam Operator

**VISITORS:**                   Ricky Clark ----- OSU Extension Service  
                                  Matt Borman ----- Bear Creek Orchard Manager/MID  
  Board Member  
                                  John Funke ----- Water User at 585 W. Valley View Rd.  
  and Green Springs Power Plant  
  Operator

**MIKE WINTERS OATH OF OFFICE**

Mike Winters called the meeting to order and recite the Oath of Office. This being done, Mike Winters signed the Oath of Office which was notarized. Mike Winters is hereby appointed as a member of the Board of Directors for the term beginning January 1, 2025, and running through December 31, 2027. Said Oath of Office is made a part of these Minutes.

**ELECTION OF OFFICERS**

Mike Winters turned the chair over to Secretary-Manager Derry to conduct the election of officers for this year.

Secretary-Manager Derry declared that nominations are now open and they may be made individually, or as a slate. Director Bohn asked Director Hogan if he would accept having the title of Vice President and Director Hogan said he would. Director Bohn then made a motion to set the slate of officers as follows, appointing Mike Winters as President, Jeff Hogan as Vice-President,

and Jeff Bohn as Director. The motion was seconded by Director Hogan and unanimously passed. Secretary-Manager Derry then turned the chair back to President Winters.

### **APPOINTMENTS FOR 2025**

Manager Derry stated that the annual appointments need to be made. With that said, President Winters made a motion to make the following appointments: Wanda Derry as Secretary-Manager and Registered Agent, Sharee Burns as Assistant Manager, the law firm of Hornecker Cowling, LLP as legal counsel and President Winters as TID's representative on the Rogue Basin Water Users Council, Inc. Board. The motion was seconded by Director Bohn and unanimously passed.

### **MINUTES OF THE REGULAR AND EXECUTIVE BOARD MEETINGS OF DECEMBER 3, 2024**

The Minutes of the Regular and Executive Session board meetings of December 3, 2024, were considered. Director Bohn made a motion to approve both minutes as presented. The motion was seconded by Director Hogan and unanimously passed. President Winters, Director Hogan, Director Bohn, and Manager Derry signed the minutes.

### **CLAIM SHEET FOR NOVEMBER 2024 TOTALING \$189,530.48**

The Board reviewed the Claim Sheet for November for check numbers 3161 through 3246 and the itemized list of Visa charges for the month. The total Claim Sheet amount of \$189,530.48, less the exceptional items of \$40,201.16, leaves a Claim Sheet balance of \$149,329.32 for the regular expenses for the month.

Manager Derry briefly reviewed some of the exceptional items such as the filing of 40 liens on delinquent accounts, brake work on the Boom Truck, RBWUC, Inc, costs, truck body repairs to the 2018 Dodge Ram which were reimbursed by Special Districts, less our \$500 deductible, FCA grant application support and OWRC Annual Dues.

Manager Derry followed up on Director Bohn's question last month regarding the claim sheet listing showing that we had purchased 2 new zerk fittings for the new skid steer. She let Director Bohn know that the fittings were for the 312 Excavator, it was just an error on the claim sheet.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for November as presented. The motion was seconded by Director Hogan and unanimously passed. Both President Winters and Manager Derry signed the Claim Sheet.

**FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS  
RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR  
NOVEMBER 2024**

The budget should be at 16.7% for November and the Income is at 7% and Expenses are at 20%. Manager Derry stated that the expenses are always greater than the income because we do not bill the patrons until February.

**WATER SUPPLY**

Dam Operator Bergren started running 5 cfs of water out of Howard Prairie on Monday, December 9<sup>th</sup>. The flow was increased but had to be adjusted up and down throughout the month due to the heavy rains that caused some snow to melt. Manager Derry stated all three reservoirs combined gained a total of 5,696 acre feet since the December 3<sup>rd</sup> board meeting.

As of today, the reservoir levels are as follows:

Howard Prairie	29,636 A/F or 49%
Hyatt Lake	7,400 A/F or 46% (EST)
Emigrant Lake	<u>13,789</u> A/F or 35%
Total	50,825 A/F or 44%

On January 6<sup>th</sup> last year the total water supply was 34,059 acre feet or 29%. So far this year is looking considerably better than last year.

Emigrant Lake raised 8 vertical feet and increased 3,084 acre feet from Friday December 27<sup>th</sup> to Monday, December 30<sup>th</sup> while Howard Prairie increased 1,340 acre feet and Hyatt Lake gained approximately 300 acre feet. The total gained of was 4,724 acre feet over that weekend.

As of today, there are 15 inches of snow at the Howard Prairie Base. On this date last year, there was 2”.

**PUBLIC COMMENTS (LIMITED TO 5 MINUTES PER PERSON)**

**Ricky Clark – OSU Extension Service**

Ricky did not have any comments.

**John Funke – Water User at 585 W. Valley View Rd. with .60 irrigated acre. John is also the Green Springs Power Plant Operator**

John stated that he appreciates our cooperation in making water adjustments during the storm event. President Winters thanked John for giving our crew a tour of the plant.

John also let the Board know that the Green Springs Power Plant will be down for their regular maintenance repairs from March 3 through March 13.

**Matt Borman – Bear Creek Orchard Manager and MID Board Member**

Matt did not have any comments.

## **CREW WORK REPORT AND EQUIPMENT REPAIRS**

Manager Derry briefly reviewed the work that was accomplished along with the maintenance performed which includes the following:

The mulching work was completed on the Ashland Canal.

The mulching equipment was moved to the East Canal with one machine starting below Emigrant Dam working downstream and the other starting at North Valley View working upstream.

Replacing road gates, headgates and weed eating boxes on the West and Talent main canals.

## **ORGANIZATION OF ADMINISTRATION**

Manager Derry reviewed the following authorizations for 2025 as outlined in the Manager's Notes, for the Board's consideration:

Depository – Umpqua Bank

Authorize the signers at Umpqua Bank for the General Operating Checking and Cash Receipts Checking accounts. The signers will be any two of the following:

- Mike Winters
- Jeff Bohn
- Jeff Hogan
- Wanda Derry
- Sharee Burns
- Bob Wilson

Authorize signers at Umpqua Bank for the Safe Deposit Box. This box is accessed weekly solely for the off-site storage of the computer backup. Signers may be any one of the following:

- Wanda Derry
- Amber Bowman
- Shirley Bird

Manager Derry stated that this safe deposit box will no longer be needed since we have updated our computer system, and everything will be backed up in the cloud. We will be closing the box soon.

Authorize signers for the Local Government Investment Pool. Signers may be any one of the following:

- Mike Winters
- Jeff Bohn
- Jeff Hogan
- Wanda Derry

Wire transfers between the Local Government Investment Pool and the General Operating account at Umpqua Bank:

- Wanda Derry
- Sharee Burns
- Amber Bowman

Director Bohn made a motion to approve the above-listed authorizations as presented. The motion was seconded by Director Hogan and unanimously passed.

### **BOARD MEETING DATE, TIME AND LOCATION**

Manager Derry stated that the board meetings are currently held on the first Tuesday of each month at 7:00 a.m. here at the district office located at 104 West Valley View Road, Talent. A motion was made by Director Bohn to continue holding the board meetings on the date, time and at the location stated above. The motion was seconded by Director Hogan and unanimously passed.

### **UPDATE ON RBWUC, INC. ISSUES**

#### **Biological Opinion**

No update

#### **Adjudication**

Continue monitoring responses filed in the adjudication process.

Jordan Ramis invoice through November 30, 2024,  $\$712.50 \div 3 = \mathbf{\$237.50}$  per district

#### **Water Right Regulation**

Review Fourmile regulation order from OWRD and updating the petition for judicial review.

Jordan Ramis invoice through November 30, 2024,  $\$405.00 \div 3 = \mathbf{\$135.00}$  per district

**Total of both invoices = \$372.50**

### **REVIEW RESOLUTION 25-01 FOR DEQ'S CLEAN WATER STATE REVOLVING FUND**

As Assistant Manager Burns updated the Board last month, the District received approval for this revolving fund for a total of \$1.25 million. The Board needs to adopt the "Resolution to Undertake the Project" which was provided to them. The resolution is authorization to accept that the fund be available from the Oregon Department of Environmental Quality. If approved for utilization, a minimum of 50% of all money used with the program is forgiven. The interest rate for this program is .5%. This fund could be ongoing with the ability to have \$2 million available annually.

A lengthy discussion took place with the Board all agreeing that they do not want the District to borrow money and go into debt. They do not want to burden the District patrons with any form of debt. Assistant Manager Burns explained that these funds may never be used, or they might be used on an interim basis to match funds on grants. With the minimum of 50% forgiveness, this program could potentially save the District a considerable amount of money.

The Board agreed to approve filling out the paperwork for these funds, knowing that they will have to approve any use of these funds prior to them being used. Assistant Manager Burns stated that the

District will not be under any obligation to ever use these funds. Manager Derry stated that RRVID has utilized this program and been able to save money on some of their projects.

Matt Borman let the Board know that MID Manager Friend went through this same explanation process at their last board meeting, and it was just as confusing for their Board to understand.

Following the discussion, a motion was made by Director Bohn to approve the drafting of the documents for this loan program, knowing that no money will be borrowed without approval of the Board of Directors. The motion was seconded by Director Hogan and unanimously approved.

Assistant Manager Burns stated that the next step in completing the paperwork for this revolving fund is having the District's attorney draft a letter stating that the District has the capacity to fund it, if it is utilized.

### **EPA GRANT FUNDS**

Assistant Manager Burns let the Board know that on January 2<sup>nd</sup> the District received an email letting us know that the funds for the first phase of the East Canal/Billing Siphon Project are now available. The District can now proceed with getting the contractor scheduled for the inspection. Assistant Manager Burns stated that she is waiting for a call back from the contractor, CPM, to get on the schedule. President Winters asked that an email be sent to CPM to try and get a quick response from them. CPM would not put the project on their schedule until they knew funds were available. The District can now submit documentation requesting reimbursement for the road improvements that were made, costs paid to FCA to date, and staff time spent on the project.

### **OREGON WATER RESOURCES DEPARTMENT GRANT**

Assistant Manager Burns stated that we are applying for these grant funds totaling \$5M. This program is for irrigation modernization and will be to pipe approximately 4,363 feet of East Canal beginning at the outlet at Emigrant Dam. FCA estimates this project will save approximately 4.6 acre feet of water annually. A requirement of this grant is that 25% of the conserved water must be placed instream. This project was chosen in conjunction with the Bureau of Reclamation who recommended starting to pipe the East Canal from the top down because there are not many laterals and fewer water users to deal with. The District has gathered several letters of support to submit with our application. The application for this grant must be submitted by January 15<sup>th</sup>.

### **Informational**

#### **Pictures of the Ashland Canal**

The Board was supplied with some pictures showing the Ashland Canal after the mulchers went through opening the easement.

**Water Measurement Equipment Update**

President Winters stated that Jeff Schuyler from Eyasco will be here after the board meeting today to work on the radio links that will provide current water measurements to the office and ditch riders.

**Markovich Crossing**

President Winters has been in contact with Connie Markovich and her engineer. They have ordered the pipe and will begin construction as soon as it is delivered.

**EXECUTIVE SESSION ORS 192.660(2)(e)**

The Regular Board meeting was adjourned at 7:59 a.m. and President Winters announced the Board will meet in Executive Session as provided by "ORS 192.660(2)(e) "To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The executive session adjourned and returned to general session at 8:50 a.m.

There being no other business to come before the Board, President Winters adjourned the meeting at 8:50 a.m.

Official Minutes:    Approved as presented:   X    
                                  Approved as amended: \_\_\_\_\_  
                                  (If marked here, see minutes of the next meeting for text of amendment(s).

DATE: February 4, 2025

ATTEST: Wanda Derry  
Wanda Derry Secretary/Manager

Mike Winters  
Mike Winters, President

Jeff Bohn  
Jeff Bohn, Vice President Director  
Bohn

Jeff Hogan  
Jeff Hogan, Director Vice President  
Constituting the Board of Directors of  
the Talent Irrigation District